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Protection of Personal Data Ethics Requirement N°2

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1. Executive summary

The present deliverable deals with the ethical principles of personal data protection for HOOP project. Collection and processing of personal data are required for some of the tasks of the project. Therefore, it must comply with the EU Legislation, General Data Protection Regulation 2016/679 (GDPR) and with national legislation when applicable. A Data Protection Officer is appointed for HOOP project. All HOOP partners must comply with GDPR and be in contact with the appointed Data Protection Officer for updates and consultation.

General and specific ethical principles related to personal data are provided for the project and must be followed by all HOOP partners. This includes important aspects such as informed consent, confidentiality, data minimization and anonymization.

The HOOP project deals with personal data from three different areas:

- *Contact data*
- *Stakeholder engagement and citizen science activities*
- *Online platforms and website*

The personal data collected and processed in the first and the third areas are used mainly for basic communication and networking. In addition to data collection, the second area might imply further processing and more personal data than the ones strictly necessary for communication.

A list of technical and organizational measures for ensuring personal data protection are described. Specific measures shall be taken to ensure the security of personal data, which will include technical measures to limit the access to the data.

Transfers of personal data between EU and non-EU are expected mainly through the presence of the Lighthouse Region of Bergen (Norway), but the alignment of Norwegian personal data legislation with GDPR will involve no significant difference.

Templates of informed consent forms are included for some stakeholder engagement activities. It is expected that more templates are developed, tailoring the content to the corresponding event, but always in agreement with the personal data protection legislation.